

# TEXAS A&M UNIVERSITY–CORPUS CHRISTI COLLEGE OF BUSINESS

## STUDENT CODE OF ETHICS

(Approved at the May 12, 2004 COB Faculty Meeting)

(Revised June 4, 2004)

(Revised December 11, 2013)

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### I. PREAMBLE

Texas A&M University-Corpus Christi's College of Business (COB) is a community of student and faculty scholars who seek to promote and abide by the highest legal, ethical, and professional behavior and practices. The COB expects and requires its undergraduate and graduate students, faculty and staff to actively participate in maintaining the highest standards of academic integrity and professional conduct.

The COB Student Code of Ethics is consistent with the College's mission and expands on and supports all policies, standards, rules and regulations of Texas A&M University-Corpus Christi which are currently in effect or as amended. Specifically, this document is a complement to and not a substitute for the university's Student Code of Conduct, published in the *Student Handbook*. The goals of the COB Student Code of Ethics are to promote the College's core values and to support compliance with the academic policies stipulated herein and those of Texas A&M University-Corpus Christi.

To help ensure the success of these standards of academic conduct, the COB requires that all students enrolled in courses offered by the COB read and agree to abide by the specifics of the document called "*COB Student Code of Ethics*." The College shall have the right to take such action as may be deemed academically appropriate in response to a student's failure to comply with these standards.

Consistent with university policies on grade appeals, students affected by disciplinary action based on a violation of the COB Student Code of Ethics have the right to appeal such cases. Details of the appeals procedures appear in section V. of this document.

### II. KNOWLEDGE OF THE COB STUDENT CODE OF ETHICS

All COB students are responsible for familiarizing themselves with the COB Student Code of Ethics, value its moral and philosophical foundations and support its objectives of promoting academic integrity and professionalism.

A degree requirement for students in the Bachelor of Business Administration degree program is BUSI 0011 (“COB Student Code of Ethics & Plagiarism”), a 0-credit, online course that tests students on their knowledge of the COB Student Code of Ethics and plagiarism.

### **III. STANDARDS OF CONDUCT IN THE COB STUDENT CODE OF ETHICS**

The COB Student Code of Ethics rests upon the two principles by which all COB students must base all their academic activities. These standards are encompassed in the values of **ACADEMIC INTEGRITY** and **PROFESSIONALISM**.

1. **ACADEMIC INTEGRITY** in the pursuit of academic endeavors refers to submitting / presenting all work for credit, including but not limited to exams, assignments, quizzes, individual or group research projects, and oral presentations as the student(s)’ own work unless otherwise properly acknowledged, documented or previously authorized by the professor (such as in group assignments.)

Violations of this standard of academic integrity include, but are not limited to, the following actions: copying, wholly or partially from another student’s paper/exam; willingly allowing another student to copy one’s work; plagiarism or copying, without proper or documentation, wholly or partially from a book, printed or electronic article or any other media source regardless of whether or not the item in question has been copyrighted; turning in the same work for two or more different classes in the same or in different semesters, without the authorization of the professors involved; giving false reasons for not being able meet a course requirement (exam, assignment, report, etc.) as scheduled; taking an exam for another student or allowing somebody else to take one’s exam, changing answers after a test/assignment has been graded and asking the professor to grade it again; obtaining and/or distributing copies of exams or exam materials without authorization, and so forth.

2. **PROFESSIONALISM** in the pursuit of academic endeavors refers to conducting oneself with respect and dignity with regard to all constituents of the university, including fellow students, faculty, administrators, staff, and others during academically related activities, whether on or off campus. Students are expected to demonstrate consideration for and interact cooperatively with individuals of different races, religions, national origins, genders, sexual orientations, physical abilities or appearances, and backgrounds.

Violations of this standard of professionalism include, but are not limited to, repeatedly engaging in unruly behavior in class (arriving late or leaving early, using cell phones, talking to others, etc.), using obscenity, committing harassment, and participating in other such behavior that becomes disruptive and interferes with the educational experience.

#### **IV. SANCTIONS FOR VIOLATIONS OF THE COB STUDENT CODE OF ETHICS**

Individual COB faculty members have the autonomy and responsibility of addressing violations of the COB Student Code of Ethics in their classes or in academic work under their supervision. Consistent with the university's policy on academic honesty professors may apply any of the following sanctions to the student(s) involved, based on the seriousness of the academic dishonesty at issue:

1. Written reprimand;
2. Requirement to re-do the work in question;
3. Requirement to submit additional work;
4. Lowering of grade on the work in question;
5. Assigning a grade of "F" to the work in question;
6. Assigning a grade of "F" for the course in question;
7. Recommending more severe punishment.

If the professor assigns a grade of "F" for the course in question on account of a violation of the COB Student Code of Ethics and if this disciplinary determination is applied prior to the last day to withdraw from a class with an automatic W, the student(s) involved does (do) not have the prerogative of withdrawing from such course. In case of an infraction to the COB Student Code of Ethics, the faculty member is to complete an [academic misconduct incident form](#) with copies to the student, the professor's Department Chair, the COB Associate Dean, the Associate Dean of Students, and the Dean of the appropriate college if the student in question is not a business major. The second or subsequent infringements of said code may result in recommendations of academic probation or academic dismissal for the student(s) involved.

Students penalized for not complying with the COB Student Code of Ethics have the right to appeal. The procedures for such appeals are outlined below.

#### **V. PROCEDURES FOR STUDENT APPEAL OF SANCTIONS FOR VIOLATIONS TO THE COB STUDENT CODE OF ETHICS**

##### **Steps in the Appeals Process**

The process for appealing sanctions to violations of the COB Student Code of Ethics, which have affected a student's grade in a course, is the same as the Student Grade appeals process as described in [University Rule 13.02.99.C2.01](#).